

**Please complete & sign form. Bring to Registration Meeting.**

**BETHLEHEM CENTRAL SCHOOL DISTRICT  
DRIVER EDUCATION PROGRAM**

(In-Car Instruction contracted through Bell's Auto Driving School, Inc.)

Student Name & Cell # (please print)

Student Driver License or Driver Permit #

Parent Name & Cell # (please print)

**ATTENDANCE POLICY**

New York State Education Department requires that each student taking Driver Education **must** complete the required hours designated. Our program at Bethlehem Central School is structured for only **48 hours**, therefore it is mandatory that you attend **EVERY** class in order to obtain the required time necessary to qualify for the "Student Certificate of Completion" (MV-285). Any student who fails to meet this requirement will **NOT** receive a "Student Certificate of Completion".

We realize, however, that extraordinary circumstances may arise which may cause a student to miss class. Such a circumstance would be an illness, death in the family or SAT tests. Vacation, work, parties, appointments, "too lazy to get up", etc. are **NOT** considered legitimate reasons for missing and will not be tolerated. Also, extra-curricular activities such as sporting events **DO NOT** constitute a legitimate absence.

If a situation occurs where a student will miss a class (for a legitimate reason) the procedures below **MUST** be followed:

1. If you know you will be unable to attend a driving session, consult with your driving instructor and try to switch with someone who drives at a different time. If you are unable to attend a classroom session, arrange to go to another class.
2. If you are unable to switch with another driver or attend another class, you are required to make up the driving or classroom session before the end of the course (scheduled at the discretion of the instructor).
3. Any student who misses more than **2 sessions of Driver Education** (regardless of whether a previous miss has been made up) will automatically be dropped from the course. **NO MV-285 STUDENT CERTIFICATE OF COMPLETION (FORMERLY "BLUE CARD") WILL BE ISSUED.**

***\*\*All missed sessions that require a scheduled make-up will be subject to the make-up fee of \$35.00\*\****

This program is an elective course (one which you do not have to take) and disciplinary problems will not be tolerated in any way. If a disciplinary problem does occur, the following action will be taken:

1. We will call the parent(s).
2. If the problem re-occurs, the student will be dropped from the program without a refund.

**REMEMBER: IF YOU DO NOT FOLLOW THE PROCEDURES OUTLINED ABOVE, AND FAIL TO GET 48 HOURS, YOU WILL NOT RECEIVE THE STUDENT CERTIFICATE OF COMPLETION AND ANY MONIES PAID WILL NOT BE REFUNDED.**

I, \_\_\_\_\_, understand the Attendance Policy as it is outlined above and agree to abide by it and be held responsible.

Student's Signature \_\_\_\_\_

Parent's Signature \_\_\_\_\_

**NOTE:**

Students will **NOT** be allowed to register if they do not bring these items to the registration meeting:

- \$400.00 check payable to **BCSD**
- This form, completed and signed by parent and student



# BCSD Driver Education – Summer 2017

BCHS Athletic Office  
439-4921 x22113

Pre-Register  
EACH TIME

Students must pre-register each time a Driver Ed course is offered. Names do not carry over from last meeting.

## Pre-Registration

May 8<sup>TH</sup> – May 26<sup>TH</sup>  
(No Exceptions)

- Students must Pre-Register in the Athletic Office.
- Students provide name/HR# (clipboard), take info sheet.
- Save the date on your calendar! Registration is June 13.

## Registration\*

3:00 PM – Tues., June 13th  
at BCHS ~ Cafeteria

\*must bring check & signed attendance policy to meeting

- Bring your \$ 400.00 check payable to **BCSD**. Put student name on memo line.
- All pre-registered students must attend.
- **Students please note:** your parent/guardian may attend on your behalf if you cannot attend the meeting. When your name is called, your parent/guardian will submit your payment and sign you up for the instructor/drive time. Please give your parent/guardian your course fee check payable to **BCSD** and your preferred drive time(s).

**\*\* Requirements: ALL Students must have valid NYS Learner Permit or NYS Driver License \*\***

### Costs

▪ Course Fee	\$	400.00
▪ Returned Check	\$	20.00
▪ Make Up Class/Drive time	\$	35.00 /session
▪ Replace Certificate	\$	10.00
▪ Lost/Stolen/Damaged Textbook	\$	38.00

### \* REFUND POLICY \*

Refunds will only be given prior to the start of the program. Once the program begins there will be no

**Time Requirements:** Each student will be required to complete the state mandated 24 hours of classroom instruction and 24 hours of in-car instruction. All students attend classroom time regardless of in-car time. It is the student's responsibility to complete the state mandates for classroom as well as in-car instruction in order to obtain a certificate of course completion. Students that do not meet this requirement do not receive their DMV certificate.

**Attendance Policy:** Please read attendance policy on reverse side of this page. Parent/guardian and student must complete and sign Page 2 of packet. Bring the completed, signed Page 2 to registration meeting. It must be submitted with payment at registration.

**Instructional Schedule:** The proposed schedule is tentative. Student enrollment and instructor availability will decide the final schedule. Preference for driving slots will be assigned using the student's birth date as the determining factor (preference given to the oldest students) for selecting a driving time.

**Make-Up Classes/Drive Times:** will be arranged at the convenience of the instructor.

**Class/Driving Cancellations:** If classes or driving times are cancelled due to weather/other circumstances, students may have to make these up on alternate days. The instructor will announce this.

## Session 1 Mon., June 26<sup>TH</sup> – Tues., July 18<sup>TH</sup>

All students have in-car and in-classroom time each weekday for the duration of the session.

◆ **Exception: Tuesday July 4<sup>th</sup> – OFF** ◆

### Monday thru Friday (sign up for 1 drive time)

6:00 AM -- 7:30 AM Drive (Jada)

7:30 AM – 9:00 AM Drive (Jada)

### **9:00 AM – 10:30 AM Class (F-102 w/Jada)**

10:30 AM – 12:00 PM Drive (Jada)

10:30 AM – 12:00 PM Drive (Bell's Instr.)

12:00 PM -- 1:30 PM Drive (Jada)

12:00 PM -- 1:30 PM Drive (Bell's Instr.)

## Session 2 Wed., Jul. 19<sup>TH</sup> – Wed., Aug. 9<sup>TH</sup>

All students have in-car and in-classroom time each weekday for the duration of the session.

### Monday thru Friday (sign up for 1 drive time)

6:00 AM -- 7:30 AM Drive (Jada)

7:30 AM – 9:00 AM Drive (Jada)

### **9:00 AM – 10:30 AM Class (F-102 w/Jada)**

10:30 AM – 12:00 PM Drive (Jada)

10:30 AM – 12:00 PM Drive (Bell's Instr.)

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