I. Opening of Meeting
   A. Call to Order – The meeting was called to order by Mrs. Kehoe at 6:00 p.m.
   B. Adjourn to Executive Session - It was moved by Dr. Wijeyesinghe, seconded by Mrs. Lenhardt and passed unanimously to move to Executive Session at 6:00 p.m. to discuss individual personnel matters.
   C. Reconvene meeting to Open Session – The Regular Meeting was reconvened by Mr. Kehoe at 7:03 p.m.
   D. Pledge of Allegiance

II. Swearing in of Newly Elected Board Members
   The oath of office was administered to Mrs. G. Stever and Mr. Cooper. Mrs. G. Stever and Mr. Cooper will serve three-year terms commencing on July 1, 2013 and ending on June 30, 2016.

III. Swearing in of Superintendent of Schools
   The oath of office was administered to Dr. Thomas J. Douglas as the Superintendent of Schools.

IV. Election of Officers
   Mrs. Kehoe declared the floor open for nominations for the office of Board President. It was moved by Mrs. G. Stever, seconded by Mrs. Lenhardt and passed unanimously to nominate Mr. Downey as Board President; There being no further nominations made, Mrs. Kehoe declared Mr. Downey elected President by acclamation.

   The oath of office was administered to Mr. Downey as Board President. Mr. Downey then assumed the chair.

   Mr. Downey declared the floor open for nominations for the office of Board Vice President. It was moved by Dr. Navarro to nominate Mr. Cooper as Board Vice President, and seconded by Mrs. Lenhardt; It was moved by Dr. Wijeyesinghe to nominate herself as Vice President, and seconded by Mr. Downey, and with a vote of four (4) YES for Mr. Cooper and two (2) YES for Dr. Wijeyesinghe, Mr. Downey declared Mr. Cooper elected Vice President by acclamation.

   The oath of office was administered to Mr. Cooper as Board Vice President.
V. **Selection of Board of Education Representatives to the BCTA, BCUEA, Audit Committee, Policy Committee, Health Insurance Committee and Facilities and Grounds Committee**

By general consensus of the Board:

A. BCTA Process Committee – Mrs. Stever, Dr. Wijeyesinghe, Dr. Navarro
B. BCUEA Process Committee – Mrs. Lenhardt, Mr. Cooper, TBD Open Seat
C. Audit Committee – Dr. Navarro, Dr. Wijeyesinghe, Mr. Downey
D. Policy Committee – Mr. Cooper, Dr. Wijeyesinghe, Mrs. Lenhardt (temporarily)
E. Health Insurance Committee – Mrs. Lenhardt, Dr. Navarro, Mrs. Stever
F. Facilities and Grounds Committee – Mrs. Stever, Mr. Cooper, Dr. Wijeyesinghe

VI. **Appointment of Officers**

It was moved by Mrs. Lenhardt, seconded by Mrs. Stever and passed unanimously to approve the following appointment of officers action items A through G:

A. **Treasurer and Deputy Treasurer** – Appoint Phyllis Albano as Treasurer and Cynthia Bradley as Deputy Treasurer at no additional salary.

B. **School District Clerk and Deputy Clerk** – Appoint Judith E. Kehoe as School District Clerk, at no additional salary, and Michelle Curtis as Deputy Clerk at her regular hourly rate.

C. **Tax Collector**—Appoint Michelle Curtis as Tax Collector for the District residents in the Town of New Scotland.

D. **Purchasing Agent** – Appoint Martha Shea as Purchasing Agent for the School District.

E. **Re-appoint Claims Auditor** – It is recommended that the Board of Education re-appoint Ms. Dana Burns to the position of part time Claims Auditor for the District, effective July 1, 2013 and ending on June 30, 2014. Ms. Burns will be paid at $25.00 per hour.

F. **Privacy Officer for HIPAA** – Appoint Phyllis Albano as Privacy Officer for HIPAA (Health Insurance Portability and Accountability Act) at no additional salary effective July 1, 2013 and ending on June 30, 2014.

G. **Auditor and Treasurers of Extra Classroom Activity Accounts**

Appoint the following:

- Jim Farnan – Internal Accounts (Central Treasurer), Middle School, $1,377
- Anthony Malizia – Internal Accounts (Central Treasurer), High School, $1,782
- Kimberly Wise – Faculty Auditor, Middle/High School, $1,460
VII. **Other Appointments**

It was moved by Mrs. Lenhardt, seconded by Dr. Wijeyesinghe and passed unanimously to approve the following Other Appointment action items A through G:

A. **School Attorney**—Reappoint Whiteman, Osterman and Hanna P.C. as School Attorney. This service is pursuant to a request for proposal, with the option to renew the appointment at the ending fiscal year June 30, 2014.

B. **Title IX/Section 504 Coordinator**—Appoint Salvatore DeAngelo as Title IX/Section 504 Coordinator.

C. **Title IX/Section 504 Compliance Officer**—Reappoint Ms. Kathleen Johnston Title IX/Section 504 Compliance Officer.

D. **Records Access Officer and Records Management Officer** — Reappoint the School District Clerk as the District Records Access Officer and Records Management Officer.

E. **External Auditors** — Re-appoint Cusack and Company to conduct the annual independent audit of the school district’s records and accounts for fiscal year ending June 30, 2013. This service is pursuant to a request for proposal, with the option to renew the appointment for an additional two (2) years, ending fiscal year June 30, 2015.

F. **Re-Appoint Internal Auditors** — Approve the reappointment of Questar III BOCES to perform the internal audit services for the 2013-14 school year, as per attached agreement.

G. **Uniform Notice of Claim Act** — Pursuant to the Uniform Notice of Claim Act that amends NYS General Municipal Law effective June 15, 2013, it is recommended that the District Clerk be designated as the party to whom the Secretary of State will provide notices of claims to.

VIII. **Designations**

It was moved by Mrs. Lenhardt, seconded by Mrs. Stever and passed unanimously to approve the following designation action items A through C:

A. **Official Bank Depositories for District Funds** with a maximum that can be kept on deposit of $50,000,000 in each bank.
   1. J. P. Morgan Chase Bank
   2. NBT Bank
   3. TD Bank
   4. First Niagara Commercial Bank
   5. Pioneer Commercial Bank

B. **Official Newspaper**—Designate *Times Union* and/or *The Spotlight* as the official newspaper.
C. **Regular Board Meeting Dates**—Designate the first and third Wednesday of the month, as needed, for regular meetings of the Board at 7:00 p.m., unless indicated by the attached Board of Education meeting calendar or a change via Board of Education action.

**IX. Authorizations**

It was moved by Mrs. Stever, seconded by Mrs. Lenhardt and passed unanimously to approve the following authorization action items A through F:

A. **Business Operations**
   1. The Chief Business and Financial Officer is authorized to certify payrolls for the School District.
   2. A petty cash fund of $100 is authorized for the Chief Business and Financial Officer for the Business office.
   3. In accordance with Education Law Section 1724 (3), it is recommended that the Board of Education authorize payments in advance of audit for postage charges.
   4. The District is authorized to assess a service charge of $20 for checks that, when deposited, are returned to the District as non-sufficient funds (NSF)
   5. The Chief Business and Financial Officer is authorized to waive the non-sufficient funds (NSF) fees or take action to recover the funds.

B. **School District Treasurer and /or Deputy Treasurer**
   The use of a facsimile signature of the school district treasurer and/or Deputy Treasurer is authorized on all school district checks.

C. **Superintendent**
   Attendance at conferences, conventions, and workshops, for which budget funds have been provided, subject to approval of the Superintendent, is authorized.

D. **Assistant Superintendent for Educational Programs and Instruction**
   The Assistant Superintendent for Educational Programs and Instruction is authorized to file grant applications for Federal Funds.

E. **Board President**
   The Board President is authorized to sign applications for renewal of the school breakfast, lunch, and school milk programs; to sign contracts for health and welfare services with other districts to cover services received by students residing in the Bethlehem Central School District attending nonpublic schools in other districts; and to sign contracts for health and welfare services to bill for services provided to students attending nonpublic school in the Bethlehem Central School District but residing elsewhere.

F. **Director of Special Education and Student Services**
   The Director of Special Education and Student Services is authorized to be District Signator for tuition contracts with private schools for students with disabilities.
X. **Bonding of Personnel**
   It was moved by Mrs. Lenhardt, seconded by Mrs. Stever and passed unanimously to approve the following appointment of bonding of personnel action items A through C:

A. **Blanket Employee bond** – Provide for $100,000 per employee.

B. **District Treasurer and Deputy Treasurer** - The District Treasurer and Deputy Treasurer are to be bonded for $1,000,000.

C. **School Tax Collector** – The School Tax Collectors are to be bonded for $1,000,000.

XI. **Other Items**
   It was moved by Mrs. Stever, seconded by Mrs. Lenhardt and passed unanimously to approve the following appointment of other action items A through B:

A. **Annual Approval of Policies** – Adopt the 5300 Code of Conduct, 6240 Investments, and 6700 Purchasing, which were reviewed for annual approval.

B. **Annual Receipt of Information** – The Board of Education acknowledges receipt of the information pertaining to District Policy 8332 Use of Cell Phones, and 8334 Use of Credit Cards, as per attached.

XII. **Approval of Minutes**
   It was moved by Dr. Wijeyesinghe, seconded by Mrs. Lenhardt and passed unanimously to approve the minutes of the June 19, 2013 Regular Board Meeting with the following change:
   
   Members Absent: Dr. Navarro (Executive Session), Mr. Downey

XIII. **Student Senate Report** - none

XIV. **Superintendent’s Report**
   Dr. Douglas how wonderful all of the moving up ceremonies were, including the 79th BC Commencement at the SEFCU Arena. Thanked all staff for their dedication and hard work all year to the community and the students of the district.

   Welcomed the district’s new Communications Specialist, JoEllen Gardiner.

   Deadline for the open Board of Education seat was June 28th. The district received thirteen (13) applications and will be posting them on the district’s website. Interviews will be held on August 5th and 6th, with a possible appointment at a Special BOE meeting on August 8th, before the BOE retreat.

XV. **Board of Education Report**
   Several Board members noted the excellent speeches from the students at the HS Graduation Ceremony and how well behaved the students were.
XVI. **Recognition of Visitors on any agenda item** - None

XVII. **Finance**

It was moved by Mrs. Lenhardt, seconded by Mrs. Stever and passed unanimously approve the following Finance action items A through F:

A. **Application for Amended Tax Rolls** – Authorize the Chief Business and Financial Officer to sign applications for Corrected Tax Rolls as submitted for Town of Bethlehem and Town of New Scotland.

A. **Re-Approve Use of Facility Fee Schedule** – Approve the use of facility fee schedule, effective July 1, 2013, as per attached.

B. **Re-Approve Hourly Rates For Substitutes and Extra Help** - Approve the hourly rate of pay for substitutes and extra help overtime for the 2013-14 school year, as per attached.

C. **Approval of Resolution** - Authorize participation in the BOCES Cooperative Purchasing Bid for Food and Cafeteria Supplies for the 2013-14 school year, as per attached.

D. **Approval of Resolution** – Authorize participation in the BOCES Cooperative Bidding for the 2013-14 school year, as per attached.

E. **Free and Reduced Price Meal Program for 2013-2014** - Adopt the Free and Reduced Price Meal Program Policy Statement for 2013-14 including the Family Income Eligibility Criteria and all required attachments, and further, designate Manon Desjardins as the reviewing and verification official and Dr. Thomas J. Douglas as the hearing official.

XVIII. **Professional Personnel**

It was moved by Mrs. Stever, seconded by Dr. Wijeyesinghe and passed unanimously to approve the following Instructional Staff action items A through P. (All appointments and payments for services are subject to out possession of proper certification and transcripts substantiating credits and diplomas and a notice from the Commissioner of Education, that (s)he is fully cleared for employment.)

<table>
<thead>
<tr>
<th>A.</th>
<th>Name:</th>
<th>Jacob J. Purington</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Position:</td>
<td>1.0 Replacement Music Teacher</td>
</tr>
<tr>
<td></td>
<td>Building:</td>
<td>Eagle, Elsmere and Slingerlands Elementary</td>
</tr>
<tr>
<td></td>
<td>Replacement Start Date:</td>
<td>9/1/13</td>
</tr>
<tr>
<td></td>
<td>End Date:</td>
<td>1/31/14</td>
</tr>
<tr>
<td></td>
<td>Salary:</td>
<td>$46,000. MA Step 1</td>
</tr>
<tr>
<td></td>
<td>Pro-Rated Salary:</td>
<td>$23,000.</td>
</tr>
<tr>
<td></td>
<td>Education:</td>
<td>BM – Crane School of Music at SUNY Potsdam – Music Education</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MM – University of Michigan – Music Education</td>
</tr>
<tr>
<td></td>
<td>Certification Status:</td>
<td>Music</td>
</tr>
</tbody>
</table>
B. Name: Maggie L. Greeran  
Position: Part-Time – 0.6 Family and Consumer Science Teacher  
Building: Middle School  
Part-Time Start Date: 9/1/13  
End Date: 6/30/14  
Salary: $46,000. MA Step 1  
Pro-Rated Salary: $27,600.  
Education: BS – SUNY Oneonta – Family and Consumer Science Education  
MEd – Binghamton University – Literacy  
Certification Status: Family and Consumer Sciences Literacy  
Reason: Recall of Trish Henning taking another position in the District

C. Name: John DeMeo  
Position: 0.4 Physical Education Teacher  
0.6 Interim Athletic Director Supervisor  
Tenure Area: Physical Education  
Building: District  
Start Date: 7/1/13  
End Date: 1/31/14  
Tenure Date: 2/1/84  
Seniority Date: 2/2/81  
Salary: $114,607. MA+46 Step 31.5  
Pro-Rated Salary: $62,513.  
Education: BS – SUNY Brockport – Physical Education  
MS – SUNY at Albany – Education Administration  
MS – SUNY at Albany – General Education  
Certification Status: Physical Education School Administrator/Supervisor  
Reason: Interim Appointment for First Semester

D. Name: Erica L. Ladu  
Position: Part-Time – 0.8 English Teacher  
Building: Middle School  
Part-Time Start Date: 9/1/13  
End Date: 6/30/14  
Salary: $47,100. MA Step 2  
Pro-Rated Salary: $37,680.  
Education: BS – College of Saint Rose – Elementary Education  
MEd – College of Saint Rose – Literacy Birth - Grade 6  
Certification Status: English Language Arts 7-12  
English Language Arts 7-9 Extension  
Childhood Education (Grades 1-6)
### E. Recall of Catherine Casey taking another position in the District

<table>
<thead>
<tr>
<th>Name:</th>
<th>Jody E. Kozev</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>Part-Time – 0.6 English as a Second Language Teacher</td>
</tr>
<tr>
<td>Building:</td>
<td>District</td>
</tr>
<tr>
<td>Part-Time Start Date:</td>
<td>9/1/13</td>
</tr>
<tr>
<td>End Date:</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Salary:</td>
<td>$46,000. MA Step 1</td>
</tr>
<tr>
<td>Pro-Rated Salary:</td>
<td>$27,600.</td>
</tr>
<tr>
<td>Education:</td>
<td>BA – Nazareth College of Rochester – International Studies &amp; German MS – University at Albany - TESOL</td>
</tr>
<tr>
<td>Certification Status:</td>
<td>English to Speakers of Other Languages</td>
</tr>
<tr>
<td>Reason:</td>
<td>Recall of Kristen Buyce taking another position in the District</td>
</tr>
</tbody>
</table>

### F. Replacement of John DeMeo taking an Interim position in the District

<table>
<thead>
<tr>
<th>Name:</th>
<th>Michael S. Charvat</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>Replacement – 0.6 Physical Education Teacher Part-Time – 0.2 Physical Education Teacher</td>
</tr>
<tr>
<td>Building:</td>
<td>Middle School/High School</td>
</tr>
<tr>
<td>Part-Time Start Date:</td>
<td>9/1/13</td>
</tr>
<tr>
<td>End Date:</td>
<td>1/31/14</td>
</tr>
<tr>
<td>Salary:</td>
<td>$58,700. MA Step 11</td>
</tr>
<tr>
<td>Pro-Rated Salary:</td>
<td>$23,480.</td>
</tr>
<tr>
<td>Education:</td>
<td>AA – Suffolk Community College – Business BA – SUNY Cortland – Physical Education</td>
</tr>
<tr>
<td>Certification Status:</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Reason:</td>
<td>Replacement of John DeMeo taking an Interim position in the District Part-time FTE Vacancy</td>
</tr>
</tbody>
</table>

### G. Laurie Bremer

<table>
<thead>
<tr>
<th>Name:</th>
<th>Laurie Bremer</th>
</tr>
</thead>
<tbody>
<tr>
<td>FTE:</td>
<td>0.4 FTE</td>
</tr>
<tr>
<td>Teaching Area:</td>
<td>School Counselor</td>
</tr>
<tr>
<td>Building:</td>
<td>Elementary</td>
</tr>
<tr>
<td>Salary:</td>
<td>$18,736  MA + 30 Step 1</td>
</tr>
</tbody>
</table>

### H. Marilyn E. Valentini

<table>
<thead>
<tr>
<th>Name:</th>
<th>Marilyn E. Valentini</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>1.0 Elementary Teacher</td>
</tr>
<tr>
<td>Location:</td>
<td>Slingerlands Elementary</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>2/1/14</td>
</tr>
<tr>
<td>Reason:</td>
<td>Resignation for Retirement Reasons</td>
</tr>
<tr>
<td>Length of Service:</td>
<td>29.5 Years</td>
</tr>
</tbody>
</table>

### I. Shana R. Pellitteri

<table>
<thead>
<tr>
<th>New Teacher:</th>
<th>Shana R. Pellitteri</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discipline:</td>
<td>1.0 Probationary Foreign Language Teacher</td>
</tr>
<tr>
<td>Building:</td>
<td>High School</td>
</tr>
</tbody>
</table>
J. New Teacher: Megan E. Scolaro  
   Discipline: 1.0 Replacement Music Teacher  
   Building: Middle School  
   Advisor: Jason Dashew  
   Total Stipend: $400.00

K. New Teacher: Kyle D. Greene  
   Discipline: .8 Art Teacher  
   Building: Middle School/High School  
   Advisor: Laura Forman  
   Total Stipend: $320.00

L. New Teacher: Shana R. Pellitteri  
   Discipline: 1.0 Probationary Foreign Language Teacher  
   Building: High School  
   Advisor: Michelle Atallah  
   Total Stipend: $400.00

M. Name: Kristen Buyce  
   Position: English as a Second Language Teacher  
   Location: Middle School  
   Effective Date: September 20, 2013 through December 13, 2013  
   Type of Leave: Maternity Leave

N. Approve the attached list of Winter Athletic Coaches for the 2013-14 school year.

O. Approve the following Instructional staff for the “Extended School Year Program” at Eagle Elementary School, effective July 1, 2013, and ending August 9, 2013.

   Kim Irwin  Special Ed Teacher; 4 hours/day, 3 days/week, $35.00/hr.  
   plus 2 days prep (4 hrs/day)

P. Approve the following 2013 Summer Enrichment Program, effective July 8, 2013, and ending July 20, 2013.

   1. Alesia Hall  Forensics  Program  Sessions  3.5 hours/day, 5 days/week, per session, plus 1 hour prep  
      4  $35.00/hr.

   2. Charlie Evans  Forensics  3.5 hours/day, 5 $35.00/hr.
3. Bill Reilly  
   Film Production  
   1  
   3.5 hours/day, 5 days/week, plus 1 hour prep  
   $35.00/hr.

4. Chris Porter  
   Environmental Art  
   1  
   3.5 hours/day, 5 days/week, plus 1 hour prep  
   $35.00/hr.

5. Kayti Marr  
   Yoga  
   1  
   3.5 hours/day, 5 days/week, plus 1 hour prep  
   $35.00/hr.

6. Melissa Leach  
   Cooking  
   2  
   3.5 hours/day, 5 days/week, per session, plus 1 hour prep  
   $35.00/hr.

7. Heather Bush  
   Cooking  
   1  
   3.5 hours/day, 5 days/week, plus 1 hour prep  
   $35.00/hr.

8. Courtney Longton  
   Movie Making  
   2  
   3.5 hours/day, 5 days/week, per session, plus 1 hour prep  
   $35.00/hr.

9. Kristy Eldeen  
   Movie Making  
   2  
   3.5 hours/day, 5 days/week, per session, plus 1 hour prep  
   $35.00/hr.

10. Janette Folger-Beebe  
    Harry Potter  
    1  
    3.5 hours/day, 5 days/week, plus 1 hour prep  
    $35.00/hr.

11. Amy Ludik  
    Chemistry of Cooking  
    1  
    3.5 hours/day, 5 days/week, plus 1 hour prep  
    $35.00/hr.

12. Mary Ann Bruno  
    Nurse  
    4  
    3.5 hours/day, 5 days/week, per session, plus 2 hour prep  
    $35.00/hr.

XIX. Support Personnel
It was moved by Mrs. Lenhardt, seconded by Dr. Wijeyesinghe and passed unanimously to approve the following Support Staff action item A through V: (All appointments and payments for services are subject to our possession of proper payroll documentation and a notice, if appropriate, from the Commissioner of Education that (s)he is fully cleared for employment.)

<table>
<thead>
<tr>
<th>FOOD SERVICE DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Name:</td>
</tr>
<tr>
<td>Position:</td>
</tr>
<tr>
<td>Hours per Day:</td>
</tr>
<tr>
<td></td>
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<tr>
<td>---</td>
</tr>
<tr>
<td>B.</td>
</tr>
<tr>
<td>C.</td>
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<tr>
<td>D.</td>
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<tr>
<td>E.</td>
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<td>F.</td>
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<td>G.</td>
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<tr>
<td>H.</td>
</tr>
<tr>
<td>I.</td>
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<tr>
<td>J.</td>
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<tr>
<td>K.</td>
</tr>
<tr>
<td>L.</td>
</tr>
<tr>
<td>M.</td>
</tr>
</tbody>
</table>
N.  Name: Stephanie Corbett  
    Position: Food Service Helper  
    Hours per Day: 3.0

O.  Approve the change in hours for the following School Monitors (Aide to Students with Disabilities), effective September 9, 2013:

Mia Calabrese - from 6.5 to 6.25
Tracy Cox – from 6.25 to 6.5
Mildred Cushing – from 6.25 to 6.5
Carolyn Daley – from 6.25 to 6.0
Karen Maloney – from 6.25 to 6.5
Diane McGurn – from 6.25 to 6.0
Pamela Rizzo – from 6.25 to 6.5
Eileen Rosetti – from 6.0 to 6.5
Natalie Scarano – from 6.25 to 6.5

P.  Name: Amy Lane Grant  
    Position: 10 month Temporary Technology Support Specialist (Education)  
    Location: Special Education and Student Services  
    Hours Per Day: 3 hours per day; 204 days per year  
    Re-appointment Date: July 1, 2013  
    Ending Date: June 30, 2014

Q.  Name: AnnMarie Boomhower  
    Position: Food Service Helper  
    Location: Glenmont Elementary  
    Effective Date: June 20, 2013  
    Reason: Resignation for personal reasons  
    Length of Service: 7 years

R.  Name: Vincent Cruz  
    Position: Bus Driver  
    Location: Transportation  
    Effective Date: June 20, 2013  
    Reason: Resignation for personal reasons  
    Length of Service: 7 years

S.  Name: Kayla Salisbury  
    Position: School Monitor (Noon Hour Aide)  
    Location: High School  
    Effective Date: July 7, 2013  
    Reason: Resignation for personal reasons  
    Length of Service: 3 months

T.  Name: Ronald Cacciolfi  
    Position: Custodial Worker
Location: High School
Effective Date: August 16, 2013
Reason: Resignation for personal reasons
Length of Service: 6 years

U. Name: Harriet Jaffe
   Position: 12 month Probationary Technology Procurement and Support Specialist
   Hours Per Day: 7.5 hours per day
   Location: Technology Department, High School
   Effective Date: July 8, 2013
   Reason: Has met the New York State Civil Service requirements. Will begin to serve the 6 month probationary period

V. Name: Carol Iacocca
   Abolish Title: Personnel Assistant I
   Create Probationary Title: 12 month Provisional Personnel Assistant II
   Hours Per Day: 8 Hours per day
   Annual Salary: $50,000
   Prorated Salary: $47,308
   Location: Business Office, High School
   Effective Date: July 22, 2013
   Reason: Due to the resignation of Dawn Drogo

XX. **Correspondence for Action**
   It was moved by Mrs. Lenhardt, seconded by Dr. Wijeyesinghe and passed unanimously to approve the following Correspondence for Action items A through M:

   A. **Committee on Special Education/Preschool Special Education Parent Representative**
      Approve the attached list of Committee on Special Education/Preschool Special Education Parent Representative for the 2013-14 school year.

   B. **Committee on Special Education/Preschool Special Education Recommendations**
      Approve the Committee on Special Education recommendations and the Committee on Preschool Special Education recommendations for the following meeting dates:


   C. **Approval of Impartial Hearing Officer Rotational List Selection** – Approve the Impartial Hearing Officer Rotational List, as maintained by Vocational and Education Services for Individuals with Disabilities (VESID), for appointing Hearing Officers for the 2013-14 school year, current list is attached.


F. **Re-Appoint Prime Care Physicians for Student Related Matters** – Approve the re-appointment of Prime Care Physicians as School Physicians to provide professional medical services for student related matters, effective July 1, 2013 and ending on June 30, 2014. This is an extension of the current contract due to expire on June 30, 2013 with the ability to extend one more year as provided for in the Request For Proposal dated May 2010.

G. **Re-Appoint Athletic Trainer** – Approve the re-appointment of Premiere Athletic Training, LLC, effective July 1, 2013 and ending on June 30, 2014. This is an extension of the current contract, based on a request for proposal, with the option to renew the appointment for an additional year, ending June 13, 2014.

H. **PDP Plan** – Approve the attached 2013-14 PDP Plan.

I. **RTI Plan** – Approve the attached 2013-14 RTI Plan.

J. **Superintendent Agreement** - The Board of Education shall consider the one year extension of the Superintendent’s employment agreement dated September 27, 2011 for the period July 1, 2016 to June 30, 2017, consistent with Section 10 of the Agreement.

K. **Approve Extension of Athletic Football Reconditioning Services Contract** – Approve the extension of the contract for football reconditioning, effective July 1, 2013 and ending on June 30, 2014. This is an extension of the current contract, based on a request for proposal, with the option to renew the appointment for an addition year, ending June 13, 2014.

L. **Approval of Human Resources Associates Contract** – Approve the contract with Human Resources Associates for the 2013-14 school year, as per attached. This contract provides professional services for the district’s Employee Assistance Program.

M. **Approve Execution of Contract to Sell Property at 90 Adams Place** – Authorize the President of the Board of Education to execute a contract to sell the 90 Adams Place property to Integrated Associates, LLC for the sum of $425,000, as per the attached resolution.
XXI. **Recognition of Visitors (This time is for visitors to address any items not on this agenda)** – None

XXII. **Future Meetings and Events**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, August 8</td>
<td>6:00 p.m.</td>
<td><strong>Board of Education Retreat</strong></td>
</tr>
<tr>
<td>Wednesday, August 14</td>
<td>7:00 p.m.</td>
<td><strong>Regular Board Meeting</strong></td>
</tr>
<tr>
<td>Tuesday, September 3</td>
<td>7:00 p.m.</td>
<td><strong>Regular Board Meeting</strong></td>
</tr>
</tbody>
</table>

XXIII. **Adjourn the Meeting**

It was moved by Dr. Wijeyesinghe, seconded by Mrs. Lenhardt and passed unanimously at 7:37 p.m. to adjourn the regular meeting.

Respectfully Submitted,

Michelle Curtis  
Deputy Clerk

Date Approved: _______________________________