



Bethlehem Central School District

<http://bethlehemschools.org>

January 23, 2017

Dear BC Students and Families,

Starting February 2nd, students in grades 6-12 and their families can expect to see changes in the way that ASPEN is being utilized by teachers. Teachers will use ASPEN as a primary method of communication with families.

Students and their families can expect teachers to:

1. maintain a page for each course within ASPEN.
 2. post major assignments within ASPEN as the assignment is announced to students in class.
 3. utilize the ASPEN gradebook to
 - a. For courses that meet daily: communicate student averages at the 5-week and 10-week marks in each quarter.
 - b. For courses that do NOT meet daily: provide comments for struggling students at the 5-week mark via e-mail and student averages at the 10-week mark.
- * Interim (5-Week) Reports will no longer be published.
* Special Education students will continue to receive Measurable Annual Goals Progress Reports through IEP Direct as they have in the past.

Teachers will be communicating with students over the coming weeks as to how these changes will be implemented in their classes.

Students and their families that have questions related to classroom implementation are encouraged to speak directly with teachers.

Information on navigating the ASPEN system can be found on the District's ASPEN page (<http://www.bethlehemschools.org/aspenn/>).

Questions related to the ASPEN system can be directed to the Technology Department at bczdaspenn@bczd.neric.org.

These changes are yet another step that the district is taking to improve the educational partnership between school and home. Thank you for your continued support.

Sincerely,

David F. Hurst
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