

# BCSD CATERING POLICIES

## General Information

Our services are only available during the school year, September through the end of June. Events outside of normal school hours may be subject to increased price. Menus and prices are subject to change.

## Notice and cancellation

In general, we ask that orders are placed as least five (5) days in advance. Please give more time for orders larger than fifty (50) people. Small orders, such as coffee setups, only require 48 hours notice.

Orders can be requested in person, by phone, or via email. The phone contact is (518) 439-8885 or extension 22118, if in-district. Email orders should be sent to [catering@bcsd.neric.org](mailto:catering@bcsd.neric.org).

We require at least two (2) business days notice for cancellations. Departments will be charged for food that cannot be reused in the event of a last minute cancellation. Cancellations due to school closures will not be charged.

## Delivery, set-up and clean-up

Delivery and setup are no extra charge during the hours of 7:00am – 1:30pm. Outside of these hours, additional fees may be charged.

We are not responsible for setup of tables for your event. Please make sure to contact your building custodial department if you require table setup.

Equipment needed for service (bowls, trays, serving utensils, etc...) will be provided at no cost. Please return all equipment in good condition to avoid additional charges.

## Payment

We accept in-district purchase order or check. Bills are sent promptly after the service has been provided. Payment should be submitted within 30 days of bill receipt.

## Returns

We only accept returns on unopened bottled or canned beverages (such as bottled water). Accepted returns will not be charged to you on the final bill. Specialty items cannot be returned for credit.

## Kitchen rental

If you are interested in using one of our kitchen spaces for an afternoon, evening or weekend event, please contact the school building directly. Use of a BCSD kitchen requires that a BCSD Food Service staff member be present and the user will be charged fees to pay the hourly rate of that staff person.

## Special requests

This menu is an overview of some of the services we can provide, but is not an exhaustive list. We are willing to take special requests for items that may not appear on our menu.

*We are BC!*

**ORDER  
TODAY**

[catering@bcsd.neric.org](mailto:catering@bcsd.neric.org)

(518) 439-8885



# CATERING MENU

BETHLEHEM CENTRAL SCHOOL DISTRICT

## COFFEE & BEVERAGES



COFFEE OPTIONS (INCLUDES CUPS, NAPKINS, STIR STICKS, AND CONDIMENTS)

COFFEE - AIRPOT (SERVES 6-8) \$8  
LARGE COFFEE URN (SERVES 50) \$37  
Upon request, hot tea water and tea bags are provided for no additional charge for all coffee orders.

WATER - REG. BOTTLE \$10/CASE  
16.9 oz (24/case)

WATER - SM. BOTTLE \$12/CASE  
8 oz Saratoga (48/case)

JUICE - BOTTLE \$11.50/CASE OR \$1 EA  
Apple, grape, orange, grapefruit

MILK - BOTTLE \$17/CASE OF 12 OR \$1.50 EA  
Regular or chocolate

SODA \$0.40 EA  
Diet, regular cola, ginger ale, orange, lemon-lime, etc.

OTHER - ASSORTED \$1.75 EA  
Gatorade, Snapple, Arnold Palmer, Arizona Tea

## BREAKFAST



BREAKFAST SANDWICH \$2.50 EA  
Sausage or bacon w/cheese & egg on hard roll or English muffin.

HOT BREAKFAST SET UP \$2.30/PERSON (MIN. 40)  
Scrambled eggs, potatoes, sausage or bacon and fresh fruit salad.

BAGELS W/CREAM CHEESE \$0.75 EA/\$8.75 DOZ

DANISH \$14.40/DOZ

DANISH - MINI \$9/DOZ

DONUTS \$7.65 DOZ

MUFFINS - LARGE \$10.30/DOZ

SCONES \$12/DOZ

YOGURT CUPS (GREEK) \$1.25 EA

FRUIT & YOGURT PARFAIT W/GRANOLA \$2/EA (MIN. 5)

Plates, serving ware for breakfast orders - \$0.50/person

## SNACKS & TREATS



FRESH BAKED COOKIES \$5/DOZ  
Chocolate chip, Sugar, Oatmeal Raisin, M&M \*FAN FAVORITE\*

POTATO CHIPS \$0.30 EA

ICE CREAM SANDWICH \$11/BOX OF 24

STRING CHEESE \$0.30 EA

ASSORTED GRANOLA BARS \$0.50 EA

## ON-THE-GO LUNCH

Includes Choice of Turkey, Italian Mix or Tuna on Kaiser Roll, Trail Mix, Potato Chips or Pretzels, Fresh Fruit and Bottled Water all conveniently packed in a recyclable to-go box.

**\$6**  
per person

## LUNCH



### SANDWICH OPTIONS

(Turkey, Ham, Italian mix with cheese)

WRAPS - 12 IN. \$2.50 EA

SANDWICHES \$2.50 EA

SUBMARINES \$2.50 EA

HOT LUNCH \$4/PERSON (MIN. 40)

Mac & Cheese Bar OR Italian Pasta OR Seasoned Chicken with Rice (all are served with steamed vegetables & bread)

GREEN SALAD OR VEGGIE TRAY - SMALL \$12  
Serves 20-25, add \$3 for antipasto

GREEN SALAD OR VEGGIE TRAY - LARGE \$25  
Serves 40-50, add \$6 for antipasto

MACARONI, COLESLAW OR POTATO SALAD

SMALL Serves 20-25 \$18

LARGE Serves 40-50 \$35

FRESH FRUIT \$0.50 EA/\$6 DOZ

Plates, serving ware for lunch orders - \$1/person

*Special request? We can make or get just about anything!*