BUDGET PLANNING REGULATION

The budget calendar prepared by the superintendent of the Bethlehem Central School District (the District) shall include:

- a schedule that sets forth all important meetings and dates, including deadlines for budget proposals from within the District;
- commencement dates and deadlines for certain budgetary tasks, such as the estimation of all revenues and income expected to be received by the District; and
- events such as the preliminary dates for the consideration of the tentative budget by the Board of Education (the Board).

As part of the budget planning process, the superintendent or chief business and financial officer will evaluate:

- the educational philosophy, goals, and objectives of the District and their modification where required;
- the District’s educational program and support services such as transportation, operations and maintenance, and District-wide administrative services;
- census and enrollment projections;
- the condition of the physical plant for operation and maintenance needs and new construction;
- debt service schedules; and
- estimated revenue from sources other than the property tax, such as state and federal aid.

Adoption date: June 19, 2002
Revised date: May 22, 2019