BUDGET PLANNING

The superintendent of the Bethlehem Central School District (the District) Schools, with the assistance of the chief business and financial officer, shall be responsible for preparation of the budget. This shall include developing a budget calendar in accordance with regulation 6110-R, and adhering to that calendar. The budget calendar shall be approved by the Board of Education (the Board) in advance of the preparation of the District’s annual budget.

The budget shall be designed to reflect the Board’s objectives for the education of the children of the District. It shall be carefully organized and planned to provide adequate accounting for each program expenditure, and to use reasonable and conservative funding estimates. Revenue and other funding sources will be reasonably estimated and identified, such that the adopted budget will be balanced and will maintain the overall financial health of the District. A multiyear financial plan will also be reviewed, in order to best anticipate any threats to the longer-term financial health of the District.

The budget for the ensuing school year shall be thoroughly reviewed and approved by the Board before its presentation to the voters for final adoption.

Ref: Education Law §§ 1608(2)-(4); 1716(2)-(4); §1804(4); 1906(1); 2002(1); 2003(1); 2004(1); 2022(2); 2601-a
Fiscal Management (NYSSBA, 1997)

Adoption date: June 19, 2002
Revised date: May 22, 2019