INDEPENDENT AUDITOR REGULATION

The Board of Education (the Board) of the Bethlehem Central School District (the District) will annually designate and appoint an independent auditor for the District. The independent auditor shall serve at the pleasure of the Board. The Board shall, at least once every five years, consider proposals from interested parties (including the incumbent).

The independent auditor is responsible for:

1. Expressing an opinion as to whether the Board’s financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States and reporting on the fairness of the additional supplementary information when considered in relation to the financial statements taken as a whole.
2. Auditing internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
3. Auditing internal control related to major programs and expressing an opinion on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirement of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).
4. Advising about appropriate accounting principles and their application and assistance in the preparation of the Board’s financial statements, including the schedule of expenditures of federal awards.
5. Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements and judgment about the number of transactions to be examined and the areas to be tested.
6. Planning and performing the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud.
7. Informing the Board of any material errors, fraud, or illegal acts that come to the auditor’s attention.
8. Testing of documentary evidence supporting the transactions recorded in the accounts, which may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions.
9. Obtaining an understanding of the design of relevant controls that have been placed in operation, as well as assessing control risk. Tests may be performed to assess the
effectiveness of certain controls that are considered relevant to preventing and detecting
errors and fraud that are material to the financial statements and to preventing and detecting
misstatements resulting from illegal acts and other noncompliance matters that have a direct
and material effect on the financial statements.
10. Informing the District of any matters involving internal control and its operation that are
considered to be reportable conditions under standards established by the American
Institute of Certified Public Accounts. Reportable conditions involve matters relating to
significant deficiencies in the design or operation of the internal control that, in the
independent auditor’s judgment, could adversely affect the entity’s ability to record, process,
summarize, and report financial data consistent with the assertions of management in the
financial statements.

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