

## FACILITIES PLANNING

The Board of Education (the Board) of the Bethlehem Central School District (the District) is ultimately responsible for the regular operation and orderly development of the District's physical plant. In carrying out this responsibility, the Board is concerned with both short-term and long-range planning.

The Board delegates to the superintendent the responsibility for formulating and implementing, subject to approval by the Board, the following plans for school building facilities:

1. **Comprehensive long-range facilities development plan** – This plan shall be kept current and re-evaluated at least annually. It will include an appraisal of the following:
  - a. educational philosophy of the District, with resulting administrative organization and program requirements;
  - b. present and projected pupil enrollments;
  - c. space use and state-rated pupil capacity of existing facilities;
  - d. priority of need of maintenance, repair, or modernization of existing facilities, including consideration of the obsolescence and retirement of certain facilities; and
  - e. the provision of additional facilities.
2. **Five year capital facilities plan** – This plan will include the following:
  - a. a yearly breakdown of the estimated expenses for construction, additions, alterations, major repairs, system replacement and repairs, and maintenance and energy consumption; and
  - b. a Districtwide building inventory including the number and type of facilities; the age, capacity, use, and size of each building; and each buildings safety ratings, energy sources, probable useful life, major system repairs needed, and asbestos reports.

**Ref:** 8 NYCRR Part 155 (Educational Facilities)

*Adoption date: June 19, 2002*

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