



Who to contact and when > A guide for parents & the community

This document was developed to help ensure that questions and concerns are addressed in the most efficient and effective manner possible. It outlines who you should contact for information in a particular area.

Questions/Concerns	Grades	1st level	2nd level	3rd level	4th level	5th level
Academics						
Curriculum Instructional materials > Classroom concerns	All >	Teacher >	Academic Subject Supervisor >	Principal >	Assistant Superintendent >	Superintendent
Discipline >	All >	Teacher >	Principal/ Hall or Assistant Principal (6-12) >	Assistant Superintendent >	Superintendent	
Scheduling >	K-5 >	Teacher >	Principal >	Assistant Superintendent >	Superintendent	
	6-8 >	Teacher >	Counselor >	Principal >	Assistant Superintendent >	Superintendent
	9-12 >	Teacher >	Counselor >	Principal >	Assistant Superintendent >	Superintendent
Athletics >	All >	Coach >	Athletics Director >	Principal >	Assistant Superintendent >	Superintendent
Attendance >	All >	Main Office or School Nurse >	Principal >	Superintendent		
School Policy >	All >	Principal >	Superintendent >	Board of Education		
Building Use >	K-12 Classrooms >	Main Office >	Principal >	Chief Business Officer >	Superintendent	
	Athletic areas >	Main Office >	Athletics Director >	Chief Business Officer >	Superintendent	
Food Service >	All >	Food Services Director >	Principal >	Chief Business Officer >	Superintendent	
Health/Medical Issues >	All >	School Nurse >	Principal/Athletics Director >	Director Special Ed & Student Services >	Superintendent	
Special Education >	All >	Special Education Teacher/CSE Chair >	Principal >	Director of Special Ed & Student Services >	Assistant Superintendent >	Superintendent
Transportation >	All >	Transportation Dispatcher >	Transportation Director >	Principal >	Chief Business Officer >	Superintendent
Aspen/Parent Portal >	All >	School >	Technology Office			
Registration/Moving >	All >	District Registrar >	School			

Important Note

It is important to contact the staff member most directly involved first. If the question remains unresolved, you will be asked to proceed to the next level. When someone contacts a Board of Education member or a district administrator before working through the process, they will be referred to the staff member most immediately involved with that particular issue. The Board of Education will become involved, if necessary, in the final stage of the process.

It is the primary responsibility of the Board of Education to set policies for the school district. While individual Board members listen to concerns, they can only act as an entire body when conducting official Board of Education meetings. The superintendent and administrative staff are legally empowered to administer the school district and operationalize the policies and decisions of the Board of Education.

Contact information
on page 2 >



District Administration

Superintendent

Jody Monroe 518-439-7098 jmonroe@bethlehemschools.org

Assistant Superintendent for Educational Programs

David Hurst 518-439-3102 dhurst@bethlehemschools.org

Chief Business and Financial Officer

Judith Kehoe 518-439-7481 jkehoe@bethlehemschools.org

Director of Special Education & Student Services

Kathleen Johnston . 518-439-8886 . kjohnston@bethlehemschools.org

Director of Technology

Raymond Nardelli . . 518-439-4921 . . . rnardelli@bethlehemschools.org

School Phone Numbers & Principals

Eagle Elementary: 518-694-8825

Principal Dianna Reagan dreagan@bethlehemschools.org

Elsmere Elementary: 518-439-4996

Principal Kate Kloss kkloss@bethlehemschools.org

Glenmont Elementary: 518-463-1154

Principal Laura Heffernan lheffernan@bethlehemschools.org

Hamagrael Elementary: 518-439-4905

Principal David Ksanznak dksanznak@bethlehemschools.org

Slingerlands Elementary: 518-439-7681

Principal Heidi Bonacquist hbbonacquist@bethlehemschools.org

Bethlehem Central Middle School: 518-439-7460

Principal Michael Klugman mklugman@bethlehemschools.org

Asst. Principal Mark Warford mwarford@bethlehemschools.org

Asst. Principal Jacqueline Munroe . . . jmunroe@bethlehemschools.org

Bethlehem Central High School: 518-439-4921

Principal David Doemel ddoemel@bethlehemschools.org

Asst. Principal Heather Culnan hculnan@bethlehemschools.org

Asst. Principal Nicole Conway nconway@bethlehemschools.org

Asst. Principal James Smith jsmith1@bethlehemschools.org

District Services

Athletics Director: 518-439-4921 x22113

Leonard Kies lkies@bethlehemschools.org

District Registrar: 518-439-2442

Melissa Haas mhaas@bethlehemschools.org

Food Services Director: 518-439-8885

Allissa Eiser aeiser@bethlehemschools.org

Operations & Maintenance Director: 518-439-2123

Gregg Nolte gnolte@bethlehemschools.org

School Nurse Coordinator: 518-439-7460

JoAnn Menrath jmenrath@bethlehemschools.org

Transportation Director: 518-439-3830

Cindy Jurewicz cjurewicz@bethlehemschools.org

K-12 School Counselor Supervisor: 518-439-4921

Kristen Connor kconnor@bethlehemschools.org

Response to Intervention (RTI) Administrator: 518-439-7517

Laurel Jones ljones@bethlehemschools.org

Academic Supervisors: 518-439-4921 x22048

Art Supervisor

Melanie Painter mpainter@bethlehemschools.org

Career & Business Education, Social Studies Supervisor

Nick Petraccione npetraccione@bethlehemschools.org

ELA (English Language Arts) Supervisor

Andrew Baker abaker1@bethlehemschools.org

ENL (English as a New Language), World Languages Supervisor

Luis Avilés laviles@bethlehemschools.org

FACS (Family & Consumer Sciences), Health & Physical Ed Supervisor

Fred Powers fpowers@bethlehemschools.org

Mathematics Supervisor

William Clairmont wclairmont@bethlehemschools.org

Music Supervisor

David Norman dnorman@bethlehemschools.org

Science, Technology Supervisor

Jennifer Gonyea jgonyea@bethlehemschools.org

District Mission:
To educate and prepare all students to reach their potential, discover their purpose and be engaged community members.