

Part A - District-Level Information

School District Name	Bethlehem
BEDS Code	010306
School Year	2020-21

I) Contact Information

Contact First & Last Name Title of Contact Email Address Phone Number	Phyllis Albano	Mailing Address	
	Treasurer / Business Administrator	Street Address Line 1	700 Delaware Avenue
	palbano@bethlehemschools.org	Street Address Line 2	
	5184397481	City	Delmar
		Zip Code	12054

II) Total Amount of District Spending Allocated to Individual Schools

A) Total Major Operating Funds Spending	Funding Source		
	Total Spending	State/Local	Federal
General Fund Total Expenditures & Transfers	\$103,486,000	\$103,179,000	\$307,000
Special Aid Fund Total Expenditures & Transfers	\$2,307,016	\$0	\$2,307,016
School Food Services Fund Total Expenditures & Transfers	\$1,568,000	\$1,293,000	\$275,000
Debt Service Fund Total Expenditures & Transfers	\$350,000	\$350,000	\$0
Total Major Operating Funds Spending	\$107,711,016	\$104,822,000	\$2,889,016

B) Exclusions for Non-Instructional Costs	Funding Source		
	Total Spending	State/Local	Federal
Interfund Transfers	\$864,000	\$864,000	\$0
Debt Service	\$12,774,760	\$12,774,760	\$0
School Food Services Fund	\$1,568,000	\$1,293,000	\$275,000
Community Services	\$68,549	\$68,549	\$0
Adult/Continuing Education	\$152,530	\$152,530	\$0
Transportation	\$6,011,144	\$6,011,144	\$0
Employee Benefits Allocated to Above Purposes (see IV below)	\$1,951,048	\$1,951,048	\$0
Total Non-Instructional Cost Exclusions	\$23,390,031	\$23,115,031	\$275,000

C) Exclusions for Tuition/Payments to Non-District Schools	Funding Source			Total Pupils	Per Pupil
	Total Spending	State/Local	Federal		
Charter School Tuition	\$120,000	\$120,000	\$0	9	\$13,333.33
Services Provided to Charter Schools	\$0	\$0	\$0	0	\$0.00
Other School Districts (Excl. Special Act Districts)	\$59,000	\$59,000	\$0	16	\$3,687.50
Prekindergarten Community-Based Organizations	\$0	\$0	\$0	0	\$0.00
BOCES Instructional Programs (Full-time Only)	\$2,228,071	\$2,228,071	\$0	60	\$37,134.52
SWD School Age-School Year Tuition	\$1,450,000	\$1,450,000	\$0	19	\$76,315.79
SWD Early Intervention Program Tuition	\$0	\$0	\$0	0	\$0.00
SWD - Preschool Education (\$4410) Tuition	\$0	\$0	\$0	0	\$0.00
SWD - Summer Education (\$4408) Tuition	\$254,000	\$0	\$254,000	18	\$14,111.11
State-Supported Schools for the Blind & Deaf (\$4201) Tuition	\$0	\$0	\$0	0	\$0.00
Services Provided to Nonpublic Schools	\$337,193	\$337,193	\$0	421	\$800.93
Other Expenses for Pupils in Non-Traditional Settings	\$141,210	\$35,500	\$105,710	146	\$967.19
Employee Benefits Allocated to Above Purposes (see IV below)	\$31,860	\$31,860	\$0		
Total Tuition/Payments to Non-District Schools Exclusions	\$4,621,334	\$4,261,624	\$359,710		

Total Exclusions	\$28,011,365	\$27,376,655	\$634,710
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D) Projected 2020-21 Enrollment	
Total District K-12 Enrollment	4,247
Total District Pre-K Enrollment	0
Total Preschool Special Education Enrollment	0
Total District Enrollment	4,247

Total Funding Allocated to Individual Schools	\$79,699,651	\$77,445,345	\$2,254,306
Total Allocated Funding per Pupil	\$18,766.11	\$18,235.31	\$530.80

III) Central District Costs Included in School Allocations

A) General Support Costs	Funding Source			Total Staff (FTE Basis)	Total FTE Spending
	Total Spending	State/Local	Federal		
Board of Education	\$61,990	\$61,990	\$0	0.0	\$0.00
Central Personnel	\$1,973,839	\$1,973,839	\$0	12.2	\$161,790.08
Operation and Maintenance of Plant	\$5,373,423	\$5,373,423	\$0	58.0	\$92,645.22
Other Central Services	\$1,532,885	\$1,532,885	\$0	0.1	\$15,328,850.00
Employee Benefits for General Support Staff (see IV below)	\$1,672,021	\$1,672,021	\$0		
Total General Support Costs	\$10,614,158	\$10,614,158	\$0	70.3	
Total General Support Costs per Pupil	\$2,499.21	\$2,499.21	\$0.00		

B) District Academic Support Costs	Funding Source			Total Staff (FTE Basis)	Total FTE Spending
	Total Spending	State/Local	Federal		
Curriculum Development & Supervision	\$243,442	\$243,442	\$0	2.0	\$121,721.00
Research, Planning & Evaluation	\$22,701	\$22,701	\$0	0.0	\$0.00
In-Service Training	\$306,789	\$206,592	\$100,197	195.0	\$1,573.28
Committee on Special Education/Preschool Special Education	\$578,991	\$513,471	\$65,520	8.7	\$66,550.69
Summer Programming and Services	\$598,000	\$0	\$598,000	7.4	\$80,810.81
Other Districtwide Staff	\$2,158,718	\$2,158,718	\$0	25.0	\$86,348.72
Employee Benefits for District Academic Support Staff (see IV below)	\$1,315,694	\$1,093,113	\$222,581		
Total District Academic Support Costs	\$5,224,335	\$4,238,037	\$986,298	238.1	
Total District Academic Support Costs per Pupil	\$1,230.12	\$997.89	\$232.23		

C) Other Post-Employment Benefits (OPEB)	\$4,205,000	\$4,068,000	\$137,000
Total OPEB per Pupil	\$990.11	\$957.85	\$32.26

Total Central District Costs Included in School Allocations	\$20,043,493	\$18,920,195	\$1,123,298
Total Central District Costs per Pupil	\$4,719.45	\$4,454.96	\$264.49

Total Funding Allocated to Individual Schools excl. Central Costs	\$59,656,158	\$58,525,150	\$1,131,008
Total Allocated Funding per Pupil	\$14,046.66		

IV) District Average Fringe Rate for Allocation of Employee Benefits

Total Employee Benefits in General Fund & Special Aid Fund	\$24,124,527
Other Post-Employment Benefits	\$4,205,000
Total Employee Benefits for Active Employees	\$19,919,527
Total Personal Service in General Fund & Special Aid Fund	\$53,652,906
District Average Fringe Rate	37.13%

Part C - Basic School-Level Allocations

BEDS Code	School Name	Local School Code	School Allocation by Object (excl. Central Costs)						School Allocation by Purpose (excl. Central Costs)						Funding Source by School			Per Pupil Allocation						
			Personal Service			General Education			Special Education		Instructional Support			Total Allocation by Purpose	State & Local Funding	Federal Funding	Total Funding Source by School	State & Local Funding per Pupil	Federal Funding per Pupil	Central District Costs	Total School Allocation w/ Central District Costs	Total School Funding per Pupil		
			Classroom Teachers	All Other Salaries	Employee Benefits	ROCES Services	All Other	Total Allocation by Object	General Ed K-12	Pre-K	Special Ed K-12	Preschool	School Administration										Instructional Media	Pupil Support Services
010306060003	ELSMERE ELEMENTARY SCHOOL		\$1,618,802	\$1,156,328	\$1,030,406	\$43,977	\$207,787	\$4,057,300	\$2,125,768	\$0	\$1,038,670	\$0	\$324,302	\$192,741	\$375,817	\$4,057,298	\$3,946,171	\$111,128	\$4,057,299	\$16,041	\$452	\$1,160,984	\$5,218,283	\$21,213
010306060004	GLENMONT ELEMENTARY SCHOOL		\$2,399,135	\$1,223,243	\$1,344,989	\$61,533	\$291,375	\$5,320,275	\$3,210,810	\$0	\$1,145,294	\$0	\$318,041	\$214,590	\$431,540	\$5,320,275	\$5,135,005	\$185,270	\$5,320,275	\$15,015	\$542	\$1,614,051	\$6,934,326	\$20,276
010306060005	HAMAGRAEL ELEMENTARY SCHOOL		\$2,233,192	\$1,384,025	\$1,343,073	\$57,440	\$259,339	\$5,277,069	\$2,708,211	\$0	\$1,613,725	\$0	\$340,376	\$238,132	\$376,627	\$5,277,071	\$5,135,549	\$141,522	\$5,277,071	\$445	\$445	\$1,500,784	\$6,777,855	\$21,314
010306060006	SLINGERLANDS ELEMENTARY SCHOOL		\$2,558,009	\$1,208,036	\$1,398,333	\$79,321	\$314,614	\$5,558,313	\$3,994,144	\$0	\$834,968	\$0	\$307,629	\$267,677	\$353,895	\$5,558,313	\$5,446,023	\$112,290	\$5,558,313	\$11,891	\$245	\$2,161,507	\$7,719,820	\$16,856
010306060007	BETHLEHEM CENTRAL MIDDLE SCHOOL		\$6,586,230	\$2,954,039	\$3,542,302	\$178,318	\$859,644	\$14,117,333	\$8,539,515	\$0	\$2,689,949	\$0	\$773,626	\$561,358	\$1,552,981	\$14,117,333	\$13,948,700	\$168,832	\$14,117,332	\$168	\$168	\$4,747,764	\$18,865,296	\$18,753
010306060008	BETHLEHEM CENTRAL SENIOR HIGH SCHOOL		\$9,756,505	\$3,757,234	\$3,017,651	\$256,784	\$1,427,946	\$20,216,120	\$13,455,480	\$0	\$2,039,903	\$0	\$1,008,690	\$744,833	\$2,967,213	\$20,216,119	\$19,948,382	\$267,738	\$20,216,120	\$15,777	\$185	\$6,853,760	\$27,049,880	\$18,681
010306060009	EAGLE ELEMENTARY SCHOOL		\$2,273,138	\$1,156,702	\$1,273,500	\$75,414	\$330,794	\$5,109,548	\$3,112,491	\$0	\$1,041,759	\$0	\$311,608	\$256,945	\$386,746	\$5,109,549	\$4,963,320	\$144,228	\$5,109,548	\$11,574	\$336	\$2,024,643	\$7,134,191	\$16,630
District Total			\$27,425,011	\$12,839,607	\$14,950,253	\$752,787	\$3,688,499	\$59,656,157	\$36,746,423	\$0	\$10,404,268	\$0	\$3,384,272	\$2,476,476	\$6,644,719	\$59,656,158	\$58,525,150	\$1,131,008	\$59,656,158			\$20,043,493	\$79,699,651	

Part E - Locally Implemented Funding Formula

Are schools allocated a sizeable portion of their funding via a locally implemented formula?

No

BEDS Code	School Name	Local School Code	Local Formula Allocation	Allocation If Local Formula Fully Funded	Difference	% Funded	Total Funding (See Part C)	Local Formula as % of Total Funding	Other Funding
010306060003	ELSMERE ELEMENTARY SCHOOL								
010306060004	GLENMONT ELEMENTARY SCHOOL								
010306060005	HAMAGRAEL ELEMENTARY SCHOOL								
010306060006	SLINGERLANDS ELEMENTARY SCHOOL								
010306060007	BETHLEHEM CENTRAL MIDDLE SCHOOL								
010306060008	BETHLEHEM CENTRAL SENIOR HIGH SCHOOL								
010306060009	EAGLE ELEMENTARY SCHOOL								
District Total			\$0	\$0	\$0		\$0		\$0

Education Law §3614 School Funding Allocation Report

Part F - Narrative Description

1. **(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).

BUDGET PREPARATION PROCESS

The budget preparation process begins with the drafting of the budget calendar.

The development of the District’s budget is a team effort. It is driven by the operating needs as identified by Building Principals, Department Directors, and Administrators. While the Business Office makes sure the overall budget is a quality spending plan, the only areas actually provided by the Business Office are the fringe benefits, debt service, and salaries (except extra help and overtime).

The Building Principals are responsible for allocating their per-pupil allocations within their established budget codes. The Department Directors are responsible for estimating budget amounts based on the needs of the department and providing justification for any significant increases from year to year.

Once budget worksheets are submitted to the Business Office, all estimates are entered in the budget and reviewed to ensure they are complete, mathematically accurate, and are reasonable. The estimated expenditures and revenues are provided to the Superintendent, Assistant Superintendent, and Chief Business and Financial Officer for review and to determine how any potential gap will be addressed.

Once approved by the Superintendent, the budget is submitted to the Board of Education for their consideration and approval at various budget meetings held in February, March, and April of each year. Once the budget is approved by the BOE, it is put out for a vote by the community in May.

BUDGET ESTIMATES – ELEMENTARY, MIDDLE, AND HIGH SCHOOLS

Each year, the CBFO determines an overall allotment of funding (based on projected enrollment for the subsequent school year) for supplies, textbooks, library materials, software, and equipment, and other operating needs for each school.

BUDGET WORKSHEET

A budget worksheet will be emailed to each Principal. The worksheet is an excel spreadsheet that shows the adjusted budget and actual expenditures for the last two completed fiscal years. The worksheet also includes the budget and budget adjustments for the current year; any changes between the budget and adjusted budget amounts reflect budget transfers. Our goal is to limit budget transfers during the school year; thus, please budget funds in appropriate accounts. Barring completely unanticipated events, transfers should not be necessary until at least January 1st of any given year.

All estimated amounts should be entered in the 2020-21 column of the spreadsheet and emailed along with the completed budget worksheet to Phyllis Albano, by December 31, 2019.

2. **If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Average per pupil = \$18,766.11

Bethlehem Central High School (Causes per pupil to be slightly LOWER than average)

*\$85.25 BELOW average (< 1% deviation)

*Robust course offerings, elective programs, clubs, SWD services

Bethlehem Central Middle School (Causes per pupil to be slightly LOWER than average)

*\$13.33 BELOW average (< 1% deviation)

*Robust course offerings, elective programs, clubs, SWD services

Eagle Elementary (Causes per pupil to be significantly LOWER than average)

*\$2,136.29 BELOW average (11.4% deviation)

*ENL program, SD program, co-taught program

Elsmere Elementary (Causes per pupil to be significantly HIGHER than average)

*\$2,446.42 ABOVE average (13.0% deviation)

*Intensive Skills Program K-5 --> Very low teacher to student ratios plus aides

Glenmont Elementary (Causes per pupil to be moderately HIGHER than average)

*\$1,509.70 ABOVE average (8.0% deviation)

*ENL program, Skills program 4-5

Hamagrael Elementary (Causes per pupil to be significantly HIGHER than average)

*\$2,547.90 ABOVE average (13.6% deviation)

*Skills program K-1 & 2-3, co-taught program

Slingerlands Elementary (Causes per pupil to be significantly LOWER than average)

*\$1,910.60 BELOW average (10.2% deviation)

*ENL program, co-taught program

3. If applicable, describe any items which the district feels are anomalous in nature and require additional description.

Individual schools deviate from the overall district average as much as 13.6%. These percentages can be explained by the intensity of programs offered at each building and the experience/salaries of the teaching faculty. See F.2 above.