



Bethlehem

CANCER SCREENING LEAVE FORM

On December 18, 2017, New York State Governor Andrew Cuomo signed into law an amendment of Section 159-b of the state Civil Service Law. The amendment entitles any public employee the right to paid, excused leave of absence from his or her duties for a sufficient period of time, not to exceed four hours, to undertake a screening for cancer of any kind. The law had previously provided leave for public employees for only breast and prostate cancer screenings.

To properly document this absence, please complete the information below, including a signature from the provider's office, and return the form to Human Resources in the High School.

Failure to submit this completed form will result in a charge to the employee's leave time, or a dock of pay for the time.

EMPLOYEE SECTION:

Name _____

Date of Screening _____

Location of Screening _____

Employee Signature

Date

MEDICAL PROVIDER SECTION:

The patient above was seen for cancer screening by _____

Name of provider

at _____

Location

On _____ at _____

Date

Time

Provider/Representative signature