



PERMISSION FOR NON-PARENT/GUARDIANS TO RECEIVE STUDENT AT BUS STOP FORM

*****ONE FORM PER STUDENT*****

Check One:

☐ 20__20__ School Year

☐ Summer 20__

*****PLEASE READ BELOW BEFORE COMPLETING FORM*****

In order to maintain the safety of our youngest students and those who rely on an adult for help, the Bethlehem Central School District Student Transportation Department requires parent/guardian to specify in writing persons approved to be present to receive a kindergarten and/or special needs student at the bus stop. If the parent/guardian or designated person is not present at the stop, the student will be returned back to their school of attendance. We will not allow any other person unless authorized by you, in writing, to take your child off the bus. Your child's safety is our top priority.

Please use the form below to indicate who is authorized to receive your child at the bus stop, other than you. Forms may be emailed to the BCSD Student Transportation Department at transportation@bethlehemschools.org Forms may also be faxed to (518) 439-7885. Please allow a minimum of two (2) business days for processing after receipt. This request must be renewed every school year and or whenever there is a change in arrangements.

STUDENT NAME _____ HOME PHONE: _____

1. Name _____ Address _____ Phone: _____ Relation: _____

2. Name _____ Address _____ Phone: _____ Relation: _____

3. Name _____ Address _____ Phone: _____ Relation: _____

4. Name _____ Address _____ Phone: _____ Relation: _____

5. Name _____ Address _____ Phone: _____ Relation: _____

*Please note: Bus drivers and/or attendant may request identification at the bus stop.

I, the undersigned, authorize the person(s) named above to receive my child at the bus stop. I agree to keep the BCSD student transportation department informed, in writing, of any changes that affect this request.

PARENT/GUARDIAN SIGNATURE _____ DATE _____

OFFICE USE ONLY

School: _____

Date Entered in Versatrans: _____

Initials: _____