Bethlehem CENTRAL SCHOOL DISTRICT

Who to contact and when > A guide for parents & the community



This document was developed to help ensure that questions and concerns are addressed in the most efficient and effective manner possible. It outlines who you should contact for information in a particular area.

Questions/Concerns	Grades	1st level	2nd level	3rd level	4th level	5th level
Academics						
Curriculum Instructional materials Classroom concerns	All	Teacher	Academic Subject Supervisor	Principal	Deputy Superintendent	Superintendent
Discipline	All	Teacher	Principal or Assistant Principal	Deputy Superintendent	Superintendent	
	K-5	Teacher	Principal	Deputy Superintendent	Superintendent	
Scheduling	6-8	Teacher	Counselor	Principal	Deputy Superintendent	Superintendent
	9-12	Teacher	Counselor	Principal	Deputy Superintendent	Superintendent
Athletics	All	Coach	Athletic Director	Principal	Deputy Superintendent	Superintendent
Attendance	All	Main Office or School Nurse	Principal	Deputy Superintendent	Superintendent	
School Policy	All	Director/Principal	Deputy Superintendent	Superintendent	Board of Education	
Building Use	K-12 Classrooms	School Main Office	Principal	Chief Business Officer	Superintendent	
building Use	Athletic areas	Main Office	Athletics Director	Chief Business Officer	Superintendent	
Food Service	All	Food Services Director	Principal	Chief Business Officer	Superintendent	
Health/Medical Issues	All	School Nurse	K-12 Health Services Supervisor	Principal	Superintendent	
Special Education	All	Special Education Teacher/CSE Chair	Asst. Director of Special Education	Director of Student Support Services	Deputy Superintendent	Superintendent
Transportation	All	Transportation Dispatcher	Assistant Transportation Director	Transportation Director	Chief Business Officer	Superintendent
Aspen/Parent Portal	All	School Main Office	Technology Office	>	>>	
Registration/Moving	All	District Registrar	School Main Office	Deputy Superintendent	Superintendent	
School Safety	All	School Resource Officer	Principal	Superintendent		

Important Note

is important to contact the taff member most directly volved first. If the question emains unresolved, you will be sked to proceed to the next evel. When someone contacts Board of Education member r a district administrator efore working through the process, they will be referred o the staff member most nmediately involved with that articular issue. The Board of Education will become volved, if necessary, in the nal stage of the process.

t is the primary responsibility of the Board of Education to set policies for the school district. While individual Board members listen to concerns, they can only act as an entire body when conducting official Board of Education meetings. The superintendent and administrative staff are legally empowered to administer the school district and operationalize the policies and decisions of the Board of Education.

Contact information on page 2 ⊘

Bethlehem CENTRAL SCHOOL DISTRICT

Contact Information Please visit the district website, www.bethlehemschools.org for our searchable staff directory.

District Leadership

Superintendent of Schools Jody Monroe | 518-439-7098 jmonroe@bethlehemschools.org

Deputy Superintendent David Hurst, Ph.D. | 518-439-3102 dhurst@bethlehemschools.org

Chief Business & Financial Officer John McPhillips | 518-439-7841 jmcphillips@bethlehemschools.org

Chief Technology & Information Officer Erin Sheevers | 518-439-4921 esheevers@bethlehemschools.org

Director of Student Support Services Jennifer Szpila | 518-439-8886 iszpila@bethlehemschools.org

School Principals

Eagle Elementary 518-694-8825 Principal Dianna Reagan dreagan@bethlehemschools.org

Elsmere Elementary 518-439-4996 Principal Kate Kloss kkloss@bethlehemschools.org

Glenmont Elementary 518-463-1154 Principal Laura Heffernan Iheffernan@bethlehemschools.org

Hamagrael Elementary 518-439-4905 Principal Ian Knox iknox@bethlehemschools.org

Slingerlands Elementary 518-439-7681 Principal Andrew Baker abaker1@bethlehemschools.org





Assistant Principal Jacqueline Munroe 518-439-7460 jmunroe@bethlehemschools.org

Assistant Principal Mark Warford 518-439-7460 mwarford@bethlehemschools.org



Assistant Principal Nicole Conway 518-439-4921 nconway@bethlehemschools.org

Assistant Principal Heather Culnan 518-439-4921 hculnan@bethlehemschools.org



District Services

Director of Athletics and Wellness Leonard Kies | 518-439-4921x2113 lkies@bethlehemschools.org

Director of Facilities & Operations Nick Insognia | 518-439-2123 ninsognia@bethlehemschools.org

Director of Food Services Claire Groudine | 518-439-8885 cgroudine@bethlehemschools.org



Director of Human Resources Amy Baluch | 518-439-7481 abaluch@bethlehemschools.org



Director of Transportation Ellen Dorato | 518-439-3830 edorato@bethlehemschools.org

Student Support Services

K-12 School Counseling & Social Work Supervisor Kristen Connor | 518-439-4921 kconnor@bethlehemschools.org

Asst. Director of Instructional Support Rebecca Grabicki | 518-439-8886 rgrabicki@bethlehemschools.org

Asst. Director of Special Education Sarah Flannery | 518-439-8886 sflannery@bethlehemschools.or

CSE Chair (Elementary) Laura Bronson | 518-439-8886 lbronson@bethlehemschools.org

CSE Chair (Preschool & MS) Laura Rosa | 518-439-8886 lrosa@bethlehemschools.org

CSE Chair (HS & BOCES/Out-of-District) Dena Sanders | 518-439-8886 dsanders@bethlehemschools.org

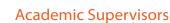
District Services continued...

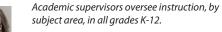


Coordinator of Inclusive Practices & School Climate Allan Gadsden, Jr. | 518-439-8886 agadsden@bethlehemschools.org









subject area, in all grades K-12.

Art Melanie Painter | 518-439-4921x2048 mpainter@bethlehemschools.org



Career & Business Education, Social Studies Nick Petraccione | 518-439-4921x2048 npetraccione@bethlehemschools.org



ELA (English Language Arts) Daniel Hash | 518-439-4921x2048 dhash@bethlehemschools.org

FACS (Family & Consumer Sciences), Health & Physical Education Zachary Tacelli | 518-439-4921x2048 ztacelli@bethlehemschools.org

Mathematics and Computer Science

wclairmont@bethlehemschools.org

David Norman | 518-439-4921x2048

World Languages & English as a New Language

Luis Avilés | 518-439-4921x2048

laviles@bethlehemschools.org

dnorman@bethlehemschools.org

William Clairmont | 518-439-4921x2048





Science and Technology Jennifer Gonyea | 518-439-4921x2048 jgonyea@bethlehemschools.org

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www.bethlehemschools.org

Music





