



Who to contact and when > A guide for parents & the community

This document was developed to help ensure that questions and concerns are addressed in the most efficient and effective manner possible. It outlines who you should contact for information in a particular area.

Questions/Concerns	Grades	1st level	2nd level	3rd level	4th level	5th level
Academics						
Curriculum Instructional materials Classroom concerns	All	Teacher	Academic Subject Supervisor	Principal	Deputy Superintendent	Superintendent
Discipline	All	Teacher	Principal or Assistant Principal	Deputy Superintendent	Superintendent	
Scheduling	K-5	Teacher	Principal	Deputy Superintendent	Superintendent	
	6-8	Teacher	Counselor	Principal	Deputy Superintendent	Superintendent
	9-12	Teacher	Counselor	Principal	Deputy Superintendent	Superintendent
Athletics	All	Coach	Athletic Director	Principal	Deputy Superintendent	Superintendent
Attendance	All	Main Office or School Nurse	Principal	Deputy Superintendent	Superintendent	
School Policy	All	Director/Principal	Deputy Superintendent	Superintendent	Board of Education	
Building Use	K-12 Classrooms	School Main Office	Principal	Chief Business Officer	Superintendent	
	Athletic areas	Main Office	Athletics Director	Chief Business Officer	Superintendent	
Food Service	All	Food Services Director	Principal	Chief Business Officer	Superintendent	
Health/Medical Issues	All	School Nurse	K-12 Health Services Supervisor	Principal	Superintendent	
Special Education	All	Special Education Teacher/CSE Chair	Asst. Director of Special Education	Director of Student Support Services	Deputy Superintendent	Superintendent
Transportation	All	Transportation Dispatcher	Assistant Transportation Director	Transportation Director	Chief Business Officer	Superintendent
Aspen/Parent Portal	All	School Main Office	Technology Office			
Registration/Moving	All	District Registrar	School Main Office	Deputy Superintendent	Superintendent	
School Safety	All	School Resource Officer	Principal	Superintendent		

Important Note

It is important to contact the staff member most directly involved first. If the question remains unresolved, you will be asked to proceed to the next level. When someone contacts a Board of Education member or a district administrator before working through the process, they will be referred to the staff member most immediately involved with that particular issue. The Board of Education will become involved, if necessary, in the final stage of the process.

It is the primary responsibility of the Board of Education to set policies for the school district. While individual Board members listen to concerns, they can only act as an entire body when conducting official Board of Education meetings. The superintendent and administrative staff are legally empowered to administer the school district and operationalize the policies and decisions of the Board of Education.

Contact information on page 2 >



Contact Information

Please visit the district website, www.bethlehemschools.org for our searchable staff directory.

District Leadership

Superintendent of Schools
Jody Monroe | 518-439-7098
jmonroe@bethlehemschools.org



Deputy Superintendent
David Hurst, Ph.D. | 518-439-3102
dhurst@bethlehemschools.org



Chief Business & Financial Officer
John McPhillips | 518-439-7841
jmcphillips@bethlehemschools.org



Chief Technology & Information Officer
Erin Sheevers | 518-439-4921
esheevers@bethlehemschools.org



Director of Student Support Services
Jennifer Szpila | 518-439-8886
jszpila@bethlehemschools.org



School Principals

Eagle Elementary
518-694-8825
Principal Dianna Reagan
dreagan@bethlehemschools.org



Elsmere Elementary
518-439-4996
Principal Kate Kloss
kkloss@bethlehemschools.org



Glenmont Elementary
518-463-1154
Principal Laura Heffernan
lheffernan@bethlehemschools.org



Hamagrael Elementary
518-439-4905
Principal Ian Knox
iknox@bethlehemschools.org



Slingerlands Elementary
518-439-7681
Principal Andrew Baker
abaker1@bethlehemschools.org



School Principals continued...

Bethlehem Central Middle School
518-439-7460
Principal Michael Klugman, Ed.D.
mklugman@bethlehemschools.org



Assistant Principal Jacqueline Munroe
518-439-7460
jmunroe@bethlehemschools.org



Assistant Principal Mark Warford
518-439-7460
mwarford@bethlehemschools.org



Bethlehem Central High School
518-439-4921
Principal David Doemel, Jr.
ddoemel@bethlehemschools.org



Assistant Principal Nicole Conway
518-439-4921
nconway@bethlehemschools.org



Assistant Principal Heather Culnan
518-439-4921
hculnan@bethlehemschools.org



Assistant Principal James Smith
518-439-4921
jsmith@bethlehemschools.org



District Services

Director of Athletics and Wellness
Leonard Kies | 518-439-4921x2113
lkies@bethlehemschools.org



Director of Facilities & Operations
Nick Insignia | 518-439-2123
ninsignia@bethlehemschools.org



Director of Food Services
Claire Groudine | 518-439-8885
cgroudine@bethlehemschools.org



District Services continued...

K-12 Health Services Supervisor
Jennifer Denis | 518-439-7460
jdenis@bethlehemschools.org



Director of Human Resources
Amy Baluch | 518-439-7481
abaluch@bethlehemschools.org



District Registrar
Melissa Haas | 518-439-2442
mhaas@bethlehemschools.org



Director of Transportation
Ellen Dorato | 518-439-3830
edorato@bethlehemschools.org



Student Support Services

K-12 School Counseling & Social Work Supervisor
Kristen Connor | 518-439-4921
kconnor@bethlehemschools.org



Asst. Director of Instructional Support
Rebecca Grabicki | 518-439-8886
rgrabicki@bethlehemschools.org



Asst. Director of Special Education
Sarah Flannery | 518-439-8886
sflannery@bethlehemschools.org



CSE Chair (Elementary)
Laura Bronson | 518-439-8886
lbronson@bethlehemschools.org



CSE Chair (Preschool & MS)
Laura Rosa | 518-439-8886
lrosa@bethlehemschools.org



CSE Chair (HS & BOCES/Out-of-District)
Dena Sanders | 518-439-8886
dsanders@bethlehemschools.org



Student Support Services continued...

Coordinator of Inclusive Practices & School Climate
Allan Gadsden, Jr. | 518-439-8886
agadsden@bethlehemschools.org



Academic Supervisors

Academic supervisors oversee instruction, by subject area, in all grades K-12.

Art
Melanie Painter | 518-439-4921x2048
mpainter@bethlehemschools.org



Career & Business Education, Social Studies
Nick Petraccione | 518-439-4921x2048
npetraccione@bethlehemschools.org



ELA (English Language Arts)
Daniel Hash | 518-439-4921x2048
dhash@bethlehemschools.org



FACS (Family & Consumer Sciences), Health & Physical Education
Zachary Tacelli | 518-439-4921x2048
ztacelli@bethlehemschools.org



Mathematics and Computer Science
William Clairmont | 518-439-4921x2048
wclairmont@bethlehemschools.org



Music
David Norman | 518-439-4921x2048
dnorman@bethlehemschools.org



Science and Technology
Jennifer Gonyea | 518-439-4921x2048
jgonyea@bethlehemschools.org



World Languages & English as a New Language
Luis Avilés | 518-439-4921x2048
laviles@bethlehemschools.org

