



College Internship Opportunities in Technology

Are you a college student looking for an internship that provides real-life, hands-on experience, and a desire to develop a career path in the technology field? As an intern at Bethlehem CSD, you will attain a greater understanding of your field, while being challenged to lead and find solutions to technical problems.

Show a willingness to learn, and we will provide you with the opportunities, appropriate to your skill set, that will allow you to contribute in the following areas: *Systems Analysis, Project management, Network Administration, Programmer Analyst, Systems Administration, or Technology Integration.*

Please note: This is an unpaid internship.

To Apply: Send an e-mail with your cover letter and resume to:

Justin Brown, BCSD Network & Systems Engineer, at jtbrown@bcsd.neric.org.

Minimum Required Qualifications:

- Must be a student working toward the completion of an associate's or bachelor's degree in a related field
- Ability to receive academic credit upon completion
- Use of a personal vehicle
- Minimum 3.0 GPA

Knowledge and Skill Requirements:

- Possess analytical and creative ability to troubleshoot/resolve hardware and software problems
- Motivated self-starter and able to take guided direction
- Excellent verbal and written communication skills
- Willingness to seek-out opportunities and ask questions
- Detail-oriented and ability to multitask successfully
- Adjust well to new situations and rapidly changing priorities
- Must be able to lift at least 50 pounds
- Knowledge of PC, Mac, and iOS a plus

Learning Objectives, Roles, and Responsibilities:

- Improve your management and leadership skills manage by running a Student Helpdesk with 15+ students
- Maintain new and existing computer assets via asset management and active directory
- Learn to navigate a VMware Server and desktop virtual environment
- Learn to image and configure systems with SCCM and Casper Suite
- Troubleshoot end user systems
- Perform application software installations and upgrades
- Complete help desk support requests and follow-up with end users to meet service objectives
- Organize IT supplies and equipment
- Provide professional, reliable, and prompt customer service at all times